



ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION

(Deemed University)

(University under Sec. 3 of UGC Act),

Indian Council of Agricultural Research

Panch Marg, Off. Yari Road, Versova, Andheri (west), Mumbai 400 061

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F. No. 11(3)/2015/Admn.

Dated 27th April, 2022

OFFICE ORDER

In continuation to the Office Order F.No. 11-4/2020/Estt. dated 2nd February, 2022, the Director, CIFE has included one member and reconstituted the Internal Complaint Committee (ICC) with the following composition:

Dr. Gayatri Tripathi Principal Scientist	:	Chairperson
Head of Office (Admn) CIFE, Mumbai	:	Member
Dr. Saurav Kumar Scientist	:	Member
Dr. Madhuri Pathak Scientist	:	Member
Ms. V. Vidhya Scientist	:	Member
Ms. Prerana Saraf Advocate Associate, POSH at Work Mumbai, External Member	:	Outside Member
Mrs. Swati S. Koli Asstt. Administrative Officer	:	Member Secretary

Functions:-

- To investigate reported cases of commission of acts of sexual harassment of women, if any, and submit its report to the disciplinary authority recommending action to be taken against the accused employees.
- To make an annual report to the Ministry about the complaints on sexual harassment of women at workplace and action taken for redressal of complaints.
- To hold regular quarterly meetings even if there are no complaints.
- To review the state of preparedness to deal with complaints and to make all officers fully aware of their responsibilities in this regard.

Pn Behl
27/4/22
(Poonam Behl)
Administrative Officer

Distribution:-

1. Director Cell/ Joint Director Cell, CIFE, Mumbai.
2. Ms. Prerana Saraf, Advocate – POSH at Work, Mumbai, Legal Consultant, External Member
(sprerana@poshatwork.com)
3. All concerned officials.
4. All Head of Divisions/ OICs of all Regional Centres of CIFE.
5. Comptroller/SAO/AO/ F&AO/ All AAOs/ AF&AO, CIFE, Mumbai.
6. Secretary, IJSC, CIFE, Mumbai
7. webmaster@cife.edu.in
8. Guard file.